

MARYLAND STATE HIGHWAY ADMINISTRATION
OFFICE OF MATERIALS TECHNOLOGY
7450 Traffic Drive, Building #4
Hanover, MD 21076

**PROCEDURE FOR THE QUALIFICATION OF
EMULSIFIED ASPHALT PRODUCTS**

The Maryland State Highway Administration (SHA) maintains a Qualified Products List (QPL) which includes Emulsified Asphalt Products. Emulsified Asphalt Products shall conform to [Section 904.03](#) of SHA's Standard Specifications for Construction and Materials Manual.

If you are interested in having your product qualified, please visit [Maryland's Product Evaluation Listing \(MPEL\)](#) and then select VENDOR REGISTRATION to begin the process.

When your registration has been accepted, you will receive an email requesting you to submit the following information into MPEL:

1. Certification stating the manufacturer's name, product name and/ or formulation number.
2. Test results in accordance with [MSMT 460](#).
3. A Safety Data Sheet (SDS).

After the requested information is accepted, you will be required to submit the following:

- Two (2) quarts of the product with instructions for the recommended handling of the product.

SHA limits qualification to two (2) products per manufacturer for this category.

All products approved are required to continue to meet the specifications mentioned above. Materials used on the basis of Certificates of Compliance may be sampled and tested after qualification using **MSMT 460**. At any time your product is not in compliance with contract requirements or specifications, this material will be subject to rejection whether in place or not. Periodic samples of your product will be taken for testing at the discretion of the administration for quality assurance and quality control.

The Administration must be informed immediately of any changes in the composition of the product. After SHA has reviewed the changes, new sample(s) may be requested and submitted along with the aforementioned information.

Note: Supplier and/or Producer Quality Control Plans shall be annually updated and submitted in order to maintain placement on the Maryland SHA Quality Products List.

Materials/Products representing revised formulations/standards of currently approved Qualified Products will not be accepted for testing within six (6) months of the most recent evaluation, unless requested by SHA.

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Materials/Products evaluated and not accepted, are not eligible for resubmission within six (6) months of the most recent examinations, unless requested by the SHA.

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MATERIAL TESTING AND EVALUATION

Dear Customer:

The Office of Materials Technology has a schedule of cost reimbursement for the testing and evaluation of materials to be placed on our Qualified Products List (QPL). The following page includes a list of Materials Tests that have been established for the submitted product evaluation. If approved, the product will be included in the QPL for that category, providing all criteria are met.

The submitted sample of and related information (**Data Sheet, SDS, and quality control plan**) may be forwarded to the following:

Office of Materials Technology
7450 Traffic Drive, Building #4
Hanover, MD 21076
ATTN: Mr. Rodney Wynn

A cost reimbursement of **\$415.74** per product will be applied for testing costs. No testing will begin until verification of payment is received by the State Highway Administration Cashier's Office.

Please complete the attached form and return it along with a Cashier's Check made payable to the Maryland State Highway Administration. These items should be mailed to the following address:

Cashier's Office
P.O. Box 1636
Baltimore, MD 21203

If you have any questions, please contact Rodney Wynn at 443-572-5043 or via email at rwynn@sha.state.md.us

Sincerely,

Rodney C. Wynn, Team Leader
New Products and Research

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Cashier's Office
P.O. Box 1636
Baltimore, MD 21203

AW176M2G

Attention Cashier:

This cost reimbursement covers the processing and testing for the qualification of materials. Verification of payment is required before any testing will be performed. All testing will be done by the Office of Materials Technology. Please submit a copy of payment verification into MPEL.

*** Please include certified results and temperature requirements for tests listed below.**

MATERIAL: Product Name (I.D.)

TEST	METHOD
Saybolt Viscosity	AASHTO T-72
Residue by Evaporation	AASHTO T-59
Sieve Test	AASHTO T-59

TOTAL COST REIMBURSEMENT PER PRODUCT: \$415.74 (Cost reimbursement includes Processing and Handling)

NAME: _____

**PRODUCT
NAME:** _____

COMPANY: _____

ADDRESS: _____

PHONE: _____