



April 14, 2009

Greetings Recreational Trail Sponsors:

Each year Maryland is apportioned National Recreational Trails Program funds through the Federal Surface Transportation Equity Act for disbursement to qualifying projects. These funds, administered by the Maryland State Highway Administration, have made it possible for communities across the State to develop, improve and maintain trails in order to provide access to Maryland's awesome natural and recreational resources.

We are always looking for eligible projects, and invite you to consider applying for National Recreational Trails Program funds for your recreational trail projects. To learn more about eligible project types and program criteria, as well as accessing a digital application, visit the following website: <http://www.marylandroads.com>. Scroll down to the "Recreational Trails Program" under "Explore Maryland".

A hard copy of the guidelines and application are also attached for your convenience. When completing the application, be sure to include a thorough description of the scope of the project, matching funds, schedule, and cost estimate. Please be advised that this is an 80/20 percent reimbursement program, and not a grant program. Awarded funds will be used to reimburse sponsor for 80 percent of the expenditures incurred; invoicing is done on a monthly basis once construction or purchase of materials/equipment is started. The funds are limited and therefore awarded to the most qualified projects in an amount not to exceed \$30,000 per project. Eligible projects include:

- Maintenance and restoration of existing trails.
- Development and rehabilitation of trailside and trailhead facilities and trail linkages for recreational trails.
- Purchase and lease of recreational trail construction and maintenance equipment.
- Construction of new recreational trails.
- Acquisition of easement and fee simple title to property for recreational trail purposes.
- Implementation of interpretive/educational programs to promote intrinsic qualities, safety, and environmental protection, as those objectives relate to the use of recreational trails.

Applications for this year's funds are being accepted until **July 1, 2009**. Please submit to:

Recreational Trails Program  
Office of Environmental Design  
State Highway Administration  
707 North Calvert Street  
Baltimore, MD 21202

Awards will be made subject to Maryland's receipt of its fiscal year 2010 Federal Fund allocation for the program. Thank you for your interest in the National Recreational Trails Program. If you

have any questions, please do not hesitate to contact me at 410-545-8637, or our consultant Mr. Al Califano of the firm Streetscapes, Inc. at 410-827-6316.

**Terry Maxwell**

Maryland Scenic Byways/Recreational Trails  
Office of Environmental Design  
State Highway Administration  
707 N Calvert Street  
Baltimore, MD 21201  
410-545-8637 (p)  
410-209-5003 (f)  
[tmaxwell@sha.state.md.us](mailto:tmaxwell@sha.state.md.us)  
[www.marylandroads.com](http://www.marylandroads.com)